

Staff 2019-2020 Club Montessori Rates

REGULAR PLANS – Plan fees are waived for staff. (Registration fee applies.)

Month	Before School 7am	After School* 3 - 6 pm	Before & After* 7am - 6pm	Kindie Sup.* (check school times)	Early Release Days 12-3pm
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Registration Fee - \$45 per child enrolled due at sign-up.

July	N/A	N/A	N/A	N/A	N/A
August	\$95	\$200	\$245	\$105	\$48
September	\$150	\$290	\$350	\$145	\$32
October	\$170	\$330	\$405	\$160	\$32
November	\$110	\$230	\$280	\$120	\$48
December	\$110	\$215	\$260	\$105	\$16
January	\$140	\$275	\$335	\$135	\$32
February	\$140	\$275	\$335	\$135	\$32
March	\$160	\$335	\$405	\$175	\$64
April	\$20	\$225	\$275	\$110	\$16
May	\$130	\$255	\$310	\$120	\$16
June	N/A	N/A	N/A	N/A	N/A

* Early Release Days Included in After School Plans!

Total:	\$1325	\$2630	\$3200	\$1310	\$336
PrePay Annual 5 % Discount	\$1259	\$2499	\$3040	\$1245	\$319

* One-time \$45 school-year registration fee per child due at enrollment

* 5% discount on total for families with >1 child enrolled in a plan

* 50% off Kindie Supplement with purchase of any other plan for same student

INTERSESSION PLANS – Plan fees for staff are \$1 a day per participating student.

Intersession Dates	School Day 8:30am-3:00pm	Full Day 7am - 6pm
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June 17-21	\$110	\$160
June 24-28	\$110	\$160
July 8-12	\$110	\$160
July 15-19	\$110	\$160
July 22-26	\$110	\$160
July 29-Aug 2	\$110	\$160
Nov 25-26	\$44	\$64
Dec 30-31	\$44	\$0
January 2-3	\$44	\$64
Feb 17	\$22	\$32
April 13	\$22	\$32

Total:	\$836	\$1152
PrePay Annual 5 % Discount	\$794	\$1094

PUNCH CARDS

Type	Cost	Reg. Fee	Total
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10 hr	\$ 84	\$ 10	\$ 94
20 hr	\$168	\$ 10	\$178
40 hr	\$336	\$ 20	\$356

* Punch cards not valid for intersession

Notes: _____

Enrolled Students	Grade/Teacher	Age	Sign-up Date	Plan Type

I have read and agree to the above terms and conditions and I have received a copy of the CMP calendar for the current school year and the Club Montessori Contract and Agreement.

(If more than one parent is financially responsible, both parents are required to sign this contract.)

Parent Name (please print)	Parent Signature	Date	Email Address	Daytime Phone #

The following provisions are the terms and conditions of your financial responsibilities with CMP and Club Montessori (Club M). Please read this contract carefully, complete the information requested at the bottom of this form, and return to the campus office at the time of enrollment.

Sign In/Sign Out Procedure: Parents are required to sign student in upon arrival and out upon departure every day the student attends Club M.

Contract Period & Fee Rates: This contract is for the 2019-2020 school year and all related intersession periods. Club M reserves the right to change fees with a 30-day written notice.

School Schedule: The school year schedule is set and published by the CMP Governing Board. Club M provides before and after school care each school day, and during intersession periods as noted on CMP's official school calendar. CMP may change the Club M schedule and/or location of service with 10-calendar days written notice, with the exception of emergency closure.

Enrollment: Staff members are invited to use Club M while working an approved work day by the campus principal or attending Montessori Teacher College. Staff students are to use Club M services at the campus that they are enrolled in. If Club M is not open at their campus of enrollment staff students will be invited to use another campus. All applicable registration policies and procedures will be required.

Program Hours & Late Pick up Fees: For students enrolled in Club M, all CMP sites open at 7:00 a.m., Monday – Friday. Staff is not available prior to that time. CMP sites close promptly at 6:00 p.m., and you must be at the campus to pick up your child before 6:00 p.m. Late pickups will be billed at a rate of \$1/minute per child. Repeated late pick ups may result in suspension or disenrollment from Club M.

Payment of Fees (Regular Plans): Staff Members have free care while they are working an approved work day or attending Montessori Teacher College. If parents in separate households are responsible for fees, each must sign the contract and work out the division of fees between themselves, not with CMP as the mediator.

Registration Fee (Regular Plans/ Intersession): Staff Members are required to pay a \$45 School Year Registration Fee per participating child. This is a one time annual fee and must be paid at time of initial registration. This registration fee cannot be pro-rated. This registration fee does not include Intersession Days. Intersession Fees for staff members are \$1.00 a day per participating child to cover administrative cost during intersession.

Payment of Fees (Intersession): In order to attend intersession, staff must reserve a spot in advance and pre-pay \$1.00 per day in the office if staff has pre-approval to work the days from the principal. If staff wish to use Club M, and not work staff member is invited to pay the daily rate of \$22.00 for a School Day (8:30-3:00) or \$32.00 for a Full Day (7:00-6:00). Please note that signing up for a day and not showing up affects the staffing and materials for the day.

Billing Fees & Returned Checks: There will be a \$25 service charge on all returned checks, plus the late billing fee. After the second returned check, payments must be made by cash or money order only.

Legal Fees: If failure to adhere to all fee responsibilities listed above results in any costs incurred by Club M or CMP, including but not limited to legal fees and/or collection fees, these costs become the responsibility of the signatory of this contract. By signing this contract, signatory agrees to have any issue or claim arising out of this contract or out of child's enrollment, attendance, or care in a Club M Program decided by neutral arbitration.

Contract Termination & Schedule Changes: A minimum 10-day written notice by the undersigned must be given for any changes or termination in any Club M Program. All changes take place on the first day of the contract month. The Annual Contract may be elected/declined/changed only once.

Refund Policy: The Club M program incurs fixed costs and cannot give credits for early pickups, late drop offs, absences, illnesses, holidays, vacations or emergency closures. Students dis-enrolling from the program with a 30 day written notice may request a refund of any advance payments made for unused care past the date of disenrollment. Punch Card and Intersession fees are non refundable.

Code of Conduct/ Right of Refusal of Service: Staff and students are required to abide by all CMP Policies and Procedures. Failure to abide by the rules of CMP and Club M will result in termination of the student's right to attend Club M. Student participation in the Club M is optional. CMP and Club M reserve the right to refuse service to anyone at its sole and absolute discretion.